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# **SAN RAFAEL POLICE DEPARTMENT**

## **TRAINING UNIT**

### **INTER-DEPARTMENT MEMORANDUM**

**DATE:** 7/21/97

**TO:** CAM SANCHEZ, CHIEF OF POLICE  
CAPTAIN MICHAEL CRONIN, ADMIN.

**FROM:** OFFICER JOHN COEN  
TRAINING MANAGER / INSTRUCTOR

**RE:** FINAL REPORT  
QUARTERLY FIREARMS QUALIFICATION

Attached is the attendance roster for the Firearms Qualification Course just completed. The course consisted of qualifications for Handgun and Rifle. The course was held at the San Quentin Range 3. No injuries were sustained during this course. All officers who participated in this course qualified with both their handgun and rifle. No shotgun was used with this course. Officers who did not attend this course are highlighted on the attendance roster.

A few officers needed to shoot the course twice in order to qualify, for a variety of reasons.

**HANDGUN:**

**RIFLE:**



# SAN RAFAEL POLICE DEPARTMENT

## TRAINING UNIT

**DATE:** 5/8/97  
**TO:** All Captains  
All Sergeants  
**FROM:** Captain Michael Cronin  
Administrative Captain  
**RE:** Firearms Qualification

The Training Unit has scheduled a Firearms Qualification Course for the month of June and July. This will be set up in the same manner as the January qualification course. Five days have been reserved at the San Quentin Range 1. On the hour, S.R.P.D. rangemasters will run officers through the three courses of fire, handgun, rifle, and shotgun. It should take approx. 45 minutes per group to complete the three courses of fire. This is a mandatory course for all officers. The range will run 5-6 officers at a time on the line. Except for Graveyard Shift, Sergeants, please send only 1-2 officers per hour per work group so that the rangemaster can manage the shooting line.

Dayshift, Swingshift, Investigations, Traffic and Administration personnel will be scheduled for "On Duty Time" during their shift. Graveyard will qualify on overtime, after they get off duty in the morning. Again, each officer should arrive at the range at 15 minutes before the hour to get ready to shoot. This allows them time to unload their duty weapon and reload with training ammunition. Ballistic Vests are required for all shooters. The "Course of Fire" will start promptly at the hour mark. Listed below are the five dates for qualification. A sample of the training schedule breakdown is on page two of this document.

SATURDAY	JUNE 7	0800-2000
TUESDAY	JUNE 17	0800-2000
MONDAY	JUNE 30	0800-2000
SATURDAY	JULY 12	0800-2000
TUESDAY	JULY 15	0800-2000

## **RANGE TIMES**

0700-	RANGE SET-UP
0800-	GRAVEYARD OFFICERS ONLY
0900-	QUALIFICATION COURSE / DROP-IN
1000-	“
1100-	“
1200-	“
1300-	“
1400-	“
1500-	“
1600-	“
1700-	“
1800-	“
1900-	LAST COURSE OF FIRE
2000-	RANGE CLEAN-UP / LOCK-UP RANGE

REMINDER REMINDER REM ER

SATURDAY, JUNE 7, 1997

LOCATION- San Quentin Range One

First Shoot- 0800  
Last Shoot- 1900

This will be the first of five range days set up for firearms qualification. Please have the officers arrive 15 minutes prior to each hour, so that they are ready to shoot at the hour mark. Please refer to my earlier memo for details on shift scheduling. A copy of that memo is posted in the Patrol Briefing Room on the scheduling board. Except for Graveyard shift, everyone else should attend on duty. Please spread your personnel out over the next five classes so that the range runs smoothly. Thank You !!