Certain documents or portions of documents related to this training may be exempt from disclosure under the California Public Records Act on one or more of the following grounds:

a. They are records dealing with security and safety procedures that are exempt pursuant to Government Code Section 6254(f). (Northern California Police Practices Project v. Craig (1979) 90 Cal.App.3d 116, 121-122.);

b. They are materials for which the City of San Rafael does not hold the copyright or have permission to publish.

Where exempt material can be reasonably segregated from nonexempt material in these records, the exempt material has been redacted and the nonexempt material is shown. Where it is not reasonably possible to segregate out the exempt material, the Department is withholding the entire document from disclosure.
Memorandum

Date: 10/28/13

To: Lt. Glen McElderry, SWAT Commander

From: Sgt. Todd Berringer SWAT Co-Team Leader

RE: October 2013 Monthly Training

On Monday, October 28, 2013 the SRPD SWAT Team completed its October Training. The training day was as follows:

The SWAT training was conducted at San Rafael Fire Station #3.

Attended: [Redacted]

*Range training:

TOTAL ATTENDED: 9
# February 2013 Training Objectives:

- Fire hose deployment and use to extinguish small fires during SWAT operations or knock out windows.
- Introduction to fire extinguishers and their capabilities/uses
- Ladder safety, roof safety, ladder deployment aerial ladder climbing (14', 16', and 20' roof/straight ladders. 1 and 2 person raises and roof deployments. Shooting platforms.
- Breaching tools and techniques, chain and rotary saw uses, and small tool use.

## Training Day:

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>0700 to 0900hrs</td>
<td>Physical Training at Pickleweed Community Center</td>
</tr>
<tr>
<td>0900 to 1000hrs</td>
<td>Load up, travel, and gear up for training at SRFD Station #3</td>
</tr>
<tr>
<td>1000-1130hrs</td>
<td>Discussion about different types of fire hoses and their capabilities.</td>
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<tr>
<td></td>
<td>Hand signals and verbal commands.</td>
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<tr>
<td></td>
<td>Deploying 2 ½&quot; and 4&quot; hoses to extinguish blazes and knock out windows.</td>
</tr>
<tr>
<td></td>
<td>Movement with hoses, both with the lines charged and not charges.</td>
</tr>
<tr>
<td></td>
<td>Sprayed water from a position of cover</td>
</tr>
<tr>
<td>1130-1215hrs</td>
<td>Lunch</td>
</tr>
<tr>
<td>1215-1345hrs</td>
<td>Ladder work – Proper techniques for deploying a ladder.</td>
</tr>
<tr>
<td></td>
<td>How to carry, position and climb a ladder</td>
</tr>
<tr>
<td></td>
<td>Practical application – Team climbed ladders into second and third story windows</td>
</tr>
<tr>
<td></td>
<td>Sniper deployment using 2 ladders/shooting positions</td>
</tr>
<tr>
<td></td>
<td>Aerial ladder deployment onto the 5th story roof using ladder truck.</td>
</tr>
<tr>
<td>1345-1515hrs</td>
<td>Breaching Tools and Techniques for defeating locked interior and exterior doors.</td>
</tr>
<tr>
<td></td>
<td>Breaching bars on windows using a gas powered rotary cut-off saw</td>
</tr>
<tr>
<td></td>
<td>Breaching interior/ exterior walls with a chainsaw</td>
</tr>
<tr>
<td>1515-1600</td>
<td>Debrief and Clean up</td>
</tr>
</tbody>
</table>

**Injuries:** NONE
Memorandum

Date: 12/18/13
To: Lt. Dan Fink, SWAT Commander
From: Sgt. Scott Eberle
RE: December 2013 Monthly Training

On Monday, December 16th, 2013, the SRPD SWAT Team completed its December Training. The training day started at 0600hrs and ended at 1600hrs. The training day was as follows:

Attended: [signature]
TOTAL ATTENDED: 9
Missed: [signature]

September 2013 Training Objectives:
- Scouting skills
- Taped off room entries
- Two story assaults
- Team movements
- Communication
- Rifle/Handgun skills
Training Day:
0600-0830hrs   PT at Pickleweed
0830-0930hrs   Team meeting/ Table top scenario/Scouting skills
0930-1030hrs   Load up and travel to Richmond
1030-1200hrs   Taped off room entries
    • Two Store complex
    • Search warrant scenario
    • Breacher skills/knock notice
    • Enter and hold till upper floor is cleared
    • Multiple entry points
      o Open doors
      o Closed doors
      o T-Intersections
      o L-Shape rooms
1200-1300hrs   Lunch
1300-1400hrs   Rifle Skills
    • Team movement in taped off rooms with targets
    • Forward-Backward movements
    • Horizontal movements
1400-1500hrs   Handgun Skills
    • Forward-Backward movements
    • Horizontal movements
1500-1600hrs   Clean up, drive back to San Rafael

Injuries: NONE
Memorandum

Date: 12/18/13
To: Lt. Dan Fink, SWAT Commander
From: Sgt. Scott Eberle
RE: November 2013 Monthly Training

On Monday, November 11th, 2013, the SRPD SWAT Team completed its November Training. The training day started at 1000hrs and ended at 2000hrs. The training day was as follows:

Attended: [Redacted]

TOTAL ATTENDED: 9

Missed: [Redacted]

September 2013 Training Objectives:
- Rifle and Handgun Qualification
- Low light shooting
- Gas Mask Shooting
- Hostage rescue
- Handgun drills
  - Transition Drills
  - Dot drills
Training Day:
1000-1130hrs Team run out Pt. San Pedro Rd.
1130-1230hrs Pack up and travel to Richmond
1230-1300hrs Lunch
1300-1400hrs Handgun and Rifle Qualification (Everyone passed first time)
1400-1600hrs Handgun drills
  - Dot Drills
    - 10 yds.
    - 15 yds.
  - Team competition drills
1600-1800hrs Gas Mask Training
  - Rifle Qualification
  - Handgun Qualification
  - Move and shoot with both Rifle and Handgun
1800-1900hrs Low light training
  - Rifle Qualification
  - Handgun Qualification
  - Move and shooting with low light
1900-2000hrs Clean up, drive back to San Rafael

Injuries: NONE
Memorandum

Date: 09/16/13
To: Lt. Glen McElderry, SWAT Commander
From: Cpl. Todd Berringer
RE: September 2013 Monthly Training

On Monday, September 16th, 2013, the SRPD SWAT Team completed its September Training. The training day started at 0600hrs and ended at 1600hrs. The training day was as follows:

Attended: 

TOTAL ATTENDED: 10

Missed: 

September 2013 Training Objectives:
- PT test
- Room entries
- Diversionary device deployment prior to entry
- Sniper initiated assaults
- Hostage rescue
- Rifle/Handgun drills
  - Shooting on the move – forward/backwards and lateral movements
  - Transition Drills
  - Dot drills
**Training Day:**

0600-0615hrs  Meet and travel to San Rafael High School for PT Test  
0615-0800hrs  PT Test  
0800-0815hrs  Travel to Pickleweed  
0815-0915hrs  Work out at Pickleweed  
0915-1000hrs  Load up/Travel to Richmond Rod and Gun  
1000-1200hrs  Room Entries  
              Diversionary device deployment prior to room entry  
              Shoot No Shoot Scenarios/Sniper Initiated Assaults  
              * Ingels/Berringer – Presentation to Chinese SWAT Commander Delegation  
1200-1245hrs  Lunch  
1245-1515hrs  Shooting on the move – forward/backwards and lateral movements  
              Transition Drills – Rifle to Handgun, Handgun to Rifle  
              Tactical Reload, Combat Reload  
              Dot Drills – Precision shooting  
1515-1600hrs  Clean-up/Return to PD  

**Injuries:** NONE
Memorandum

Date: 09/13/13
To: Lt. Glen McElderry, SWAT Commander
From: Sgt. Eberle SWAT Co-Team Leader
RE: August 19th 2013 Monthly Training

On Monday, August 19th, the SRPD SWAT Team completed its August Training. The training day was as follows:

Attended: [Redacted]
TOTAL ATTENDED: 11
Missed: [Redacted]

August 2013 Training Objectives:
- Team communication
- Team movements
- Rapid thinking/target acquisition
- Scenarios with HNT

Training Day:
0900-0930hrs Load up and travel to PG&E building
0930-1230hrs Team Movements (Two locations)
Sgt. Leon had one group and Cpl. Huber had the other

- Stairways
- Office building with windows
- Movement with low sounds and multiple entry points simultaneously.
- R and L room entries
- T-Intersections

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>1230-1330hrs</td>
<td>Lunch</td>
</tr>
<tr>
<td>1330-1515hrs</td>
<td></td>
</tr>
<tr>
<td>1515-1530hrs</td>
<td>Break</td>
</tr>
<tr>
<td>1530-1645hrs</td>
<td></td>
</tr>
<tr>
<td>1645-1700hrs</td>
<td>Break</td>
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<tr>
<td>1700-1800hrs</td>
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</tr>
<tr>
<td>1800-1900hrs</td>
<td>Clean up and travel back to SRPD</td>
</tr>
</tbody>
</table>

**Injuries:** NONE
Memorandum

Date: 09/13/13
To: Lt. Glen McElderry, SWAT Commander
From: Sgt. Eberle SWAT Co-Team Leader
RE: July 15th 2013 Monthly Training

On Monday, July 15th, the SRPD SWAT Team completed its July Training. The training day was as follows:

Attended: [Redacted]

TOTAL ATTENDED: 11

Missed: [Redacted]

July 2013 Training Objectives:
- Team communication
- Team movements
- Rapid thinking/ target acquisition

Training Day:
<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>0600-0800hrs</td>
<td>Load/Travel to San Mateo</td>
</tr>
<tr>
<td>0800-1200hrs</td>
<td>Team Movements</td>
</tr>
<tr>
<td></td>
<td>• 6 man entries (split up the team for smaller movements)</td>
</tr>
<tr>
<td></td>
<td>• Suspect situations (Cadets posed with guns)</td>
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<tr>
<td></td>
<td>• Shoot/no shoot situations.</td>
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<tr>
<td></td>
<td>• Hard corner practice</td>
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<tr>
<td></td>
<td>• Closet clearing</td>
</tr>
<tr>
<td></td>
<td>• Hand signals</td>
</tr>
<tr>
<td></td>
<td>• S/W scenarios</td>
</tr>
<tr>
<td></td>
<td>• R and L room entries</td>
</tr>
<tr>
<td></td>
<td>• T-Intersections</td>
</tr>
<tr>
<td>1230-1330hrs</td>
<td>Lunch</td>
</tr>
<tr>
<td>1330-1515hrs</td>
<td>Team Movements</td>
</tr>
<tr>
<td></td>
<td>• Same as above, but utilized the whole team</td>
</tr>
<tr>
<td>1515-1700hrs</td>
<td>Clean-up/Return to San Rafael</td>
</tr>
</tbody>
</table>

**Injuries:** NONE
Memorandum

Date: 6/24/13
To: Lt. Glen McElderry, SWAT Commander
From: Cpl. Todd Berringer SWAT Co-Team Leader
RE: June 2013 Monthly Training

On Monday, June 17th, the SRPD SWAT Team completed its June Training. The training day was as follows:

- [Attended名单]
  TOTAL ATTENDED: 9

Missed:

May 2013 Training Objectives:
- Handgun and Rifle Qualification
- Handgun and Rifle shooting drills
- 3-man shooting with shield
- Two man room entries
**Training Day:**

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>1000-1100hrs</td>
<td>Load/Travel to Richmond</td>
</tr>
<tr>
<td>1100-1230hrs</td>
<td>Handgun and Rifle slow fire drills</td>
</tr>
<tr>
<td></td>
<td>• Dot Drills</td>
</tr>
<tr>
<td></td>
<td>• Combat Shooting – Point and Shoot</td>
</tr>
<tr>
<td>1230-1330hrs</td>
<td>Handgun and Rifle Qualification</td>
</tr>
<tr>
<td></td>
<td>• Everyone Passed</td>
</tr>
<tr>
<td>1330-1415hrs</td>
<td>Lunch</td>
</tr>
<tr>
<td>1415-1530hrs</td>
<td>3-Man Shooting Drills with a shield for cover</td>
</tr>
<tr>
<td>1530-1900hrs</td>
<td>Move and Shoot drills with handgun and rifles</td>
</tr>
<tr>
<td></td>
<td>• Shooting Lanes with Obstacles</td>
</tr>
<tr>
<td></td>
<td>• Two Man Room Entries</td>
</tr>
<tr>
<td>1900-2000hrs</td>
<td>Clean-up/Return to San Rafael</td>
</tr>
</tbody>
</table>

**Notes:** NONE
Date: 05/24/13
To: Lt. Glen McElderry, SWAT Commander
From: Sgt. Scott Eberle SWAT Team Leader
RE: March 2013 Monthly Training

On Monday, May 20th, the SRPD SWAT Team completed its May Training. The training day was as follows:

Attended: [Redacted]

TOTAL ATTENDED: 9

Missed: [Redacted]

Schraeder and Bellamy made up the PT test from last month. Both passed.

May 2013 Training Objectives:
- Outfit, assign and prepare our new vests
- Obtain a briefing from Golden Gate Transit
- Practice Bus assaults
- Handgun training
<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>0600-0730hrs</td>
<td>PT at Pickleweed</td>
</tr>
<tr>
<td>0730-1100hrs</td>
<td>Put together the new SWAT vests and consolidated the old ones.</td>
</tr>
<tr>
<td>1100-1130hrs</td>
<td>Load up and go to Richmond</td>
</tr>
<tr>
<td>1130-1215hrs</td>
<td>Lunch</td>
</tr>
<tr>
<td>1215-1300hrs</td>
<td></td>
</tr>
<tr>
<td>1300-1430hrs</td>
<td></td>
</tr>
<tr>
<td>1430-1330hrs</td>
<td>Handgun basics</td>
</tr>
<tr>
<td>1330-1600hrs</td>
<td>Clean up and drive back to SRPD</td>
</tr>
</tbody>
</table>

**Injuries:** NONE
Memorandum

Date: 05/05/13
To: Lt. Glen McElderry, SWAT Commander
From: Sgt. Scott Eberle SWAT Team Leader
RE: April 2013 Monthly Training

On Thursday, February 15th, the SRPD SWAT Team completed its April Training. The training day was as follows:

*Range training:

TOTAL ATTENDED: 9
February 2013 Training Objectives:
- PT test
- Citizen/Officer rescue using CMPA armored personal carrier
- Drive the armored carrier
- Position the carrier correctly to maximize coverage
- Provide cover fire if necessary from the top turret.
- Breaching techniques
- Transition drills
- Move while shooting
- Acquisition drills

Training Day:
PT test

0600-0730 ---
Meeting at Annex

0730-0800
Central Marin Police Authority's armored personnel carrier.
- Test drive for practice

0800-0900

0900-1130

1130-1230
Lunch

1230-1430

1430-1530

1500-1600 Clean up and travel back to SRPD

Injuries: NONE
Memorandum

Date: 03/05/13

To: Lt. Glen McElderry, SWAT Commander

From: Cpl. Todd Berringer, SWAT Team Leader

RE: March 2013 Monthly Training

On Thursday, March 21st, the SRPD SWAT Team completed its March Training. The training day was as follows:

Attended:

TOTAL ATTENDED: 9

Missed:
March 2013 Training Objectives:

- SWAT Tactical Commanders Course Information (See Attachment)
  - Emergency vs. Pre-planned SWAT Operations
  - Mission Planning
  - Containment, Long Rifle, React Team
- React Team Equipment
- Subject Matter Experts
- Tactical Medic (Evaluation, Treatment, Evacuation)
- Officer/Citizen Down Rescues
- Tactical Medic Practical Exercises
- Diversionary Device Overview/Deployment
- Taped Off Room Entries
- Shoot/No Shoot Scenarios
- Shooting on the move/Unorthodox shooting positions

Training Day:

1000 – 1030 hrs  |  Load up equipment/Hook up trailers

1030 – 1200 hrs (Berringer)  |  SWAT Tactical Commanders Course Information (See Attachment)
  - Emergency vs. Pre-planned SWAT Operations
  - Mission Planning
  - Containment, Long Rifle, React Team

1200 – 1300 hrs (Ingels/Diaz)  |  Tactical Medic Instruction (Evaluation, Treatment, Evacuation)

1300 – 1400 hrs (Ingels/Diaz)  |  Travel to Richmond Rod and Gun/Lunch

1500 – 1600 hrs (Leon)  |  Diversionary Device Overview/Deployment

1600 – 1800 hrs (Berringer)  |  Taped off room entries, shoot/no shoot scenarios

1800 – 1915 hrs  |  Shoot on the move, shooting obstacle course
1. 0 – 2000 hrs  Debrief, clean-up, travel back to SRPD

Injuries: NONE
Memorandum

Date: 03/05/13
To: Lt. Glen McElderry, SWAT Commander
From: Sgt. Scott Eberle SWAT Team Leader
RE: February 2013 Monthly Training

On Thursday, February 21st, the SRPD SWAT Team completed its February Training. The training day was as follows:

Attendees: [Names redacted]

*Range training:

TOTAL ATTENDED: 11

Missed: [Names redacted]
February 2013 Training Objectives:
- Two man room entries
- React to Threats inside rooms (Cadets simulated with Sims)
- Identify and react to scenario changes... (going from dope warrant to barricaded subject)
- Communication between team members
- Room clearing
- Arrest procedures
- Coordinate with HNT
- Coordinate with Tactical Dispatch
- Coordinate with Incident Command
- Deploy objects using robots
- Test the efficiency of the Wi-Fi capabilities of the robots/pole cameras

Training Day:

0800 to 0900hrs

0900 to 1130hrs

1130-1200hrs

1200-1230hrs Lunch

1230-1300hrs

1300-1430hrs
1430-1500hrs  Debrief and break

1530-1630hrs

1630-1700  Debrief and Clean up

1700-1800hrs  Travel back to SRPD and unload equipment

Injuries: NONE
On Thursday, January 17th, the SRPD SWAT Team completed its January Training. The training day was as follows:

TOTAL ATTENDED: 9

January 2012 Training Objectives:
- Swat General Orders,
- Firearms Training,
- Scouting,
- Diagramming,
- Warrant Planning,
- Call-out Responsibilities,
**Training Day:**

0600 to 0700hrs—— SWAT G.O's and responsibilities

0700 to 0830hrs  | Robot training  
                  | - Used both robots and learned basic functions  
                  | - Used new Arm feature for new robot  
                  | - Used and tested Wi-Fi capabilities.

0830 to 0930hrs  | PT test.  (Everyone present passed.)

0930-1000hrs  | Break/Change of Uniform

1030-1100hrs  | Clean up/Load equipment

1100-1145hrs  | Lunch

1145-1245hrs  | Standing Order

1245-1515hrs  | Warrant

1515-1530hrs  | Range Clean up

1530-1600hrs  | Travel back to SRPD and unload equipment

**Injuries:** NONE