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JJM

**SAN RAFAEL POLICE DEPARTMENT  
TRAINING FINAL REPORT  
MARCH PHASE 2008**

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**MEMORANDUM**

**DATE:** 5/27/09

**TO:** MATTHEW ODETTO, CHIEF OF POLICE *W 1*  
JEFF FRANZINI, CAPTAIN *JS #272*  
DAVE STARNES, CAPTAIN *DS #312*  
ALAN PIOMBO, LIEUTENANT *AP #917*

**FROM:** CORPORAL MIKE MATHIS  
TRAINING MANAGER/ INSTRUCTOR

**RE:** FINAL REPORT  
CLETS / FIREARMS TRAINING MAY 2009

On the CD-Rom attached you will find the course outline, safety policies, training record sheets, class sign in sheets and the POST course rosters. There were a total of six sessions presented including two "ghost" dates. The first session was on 5/18/09 and the last firearms session was 5/22/09. The training was CLETS (California Law Enforcement Telecommunications System) and perishable Firearms, incorporating basic shooting fundamentals and target shooting. Officers were tested in handgun and rifle proficiency. Students needed to pass SRPD's standard handgun and rifle qualifications. All students who participated passed both gun qualifications. All classes were held at the Richmond Rod and Gun Club.

Our training day started with the officers registering for the class and then they were given an overview of the day. After registration, students attended a two hour CLETS

course presented by Dispatch Supervisor Charlie Taylor and Dispatcher Sabrina Olson. All students passed two CLETS tests.

At the conclusion of the CLETS presentation, students moved to the shooting range. All SRPD officers qualified with their handguns using their duty munitions. Tiburon PD used practice munitions. All officers passed the handgun and rifle qualifications.

After the lunch break officers returned for the second half of the training day. The focal point for the second half of firearms training was shooting fundamentals, using paper targets with black circles ranging in size from 7" to 2". Officers were partnered together, using live munitions and 'snap caps' (dummy rounds) officers loaded a magazine. Each officer shot at four separate targets. During each target shoot, from the 7 yard line, officers worked on correct sight picture, breathing, trigger press, proper grip, their stance and the weapon clearing (tap and rack) drill.

The day was concluded with a bowling pin shoot out. Officers were randomly paired up side by side. Using the snap caps and live munitions, an instructor loaded the officer's magazine. Officers were instructed to use the same fundamentals they had just practiced on the paper dot targets to accomplish the bowling pin exercise. Officers had to shoot five bowling pins from approximately 15' away. A competition bracket was created and at the end of each class the two most accurate shooters were pitted head to head.

11 Tiburon PD officers participated in the CLETS/ Firearms training. All 11 members of Tiburon PD exhibited a positive attitude and willingness to learn. Due to time constraints on most days, only 4 officers were able to qualify with their off-duty handgun(s). These four officers were:

[REDACTED]

### **P.O.S.T. CERTIFICATION:**

1. Firearms (Handgun and Rifle qualification) 6 hours
2. CLETS

### **SAFETY ISSUES:**

There were no reported safety issues.

# **AGENDA**

**5/13/09 @ 1500 hours**

**Annex Conference Room**

## **SDAT / Firearms Instructor Meeting**

[REDACTED]

### **Topics:**

1. Instructors needed: 2 more needed for 5/19, 5/20, 1 more needed 5/21, 5/22
2. Class Outline:
  - 8000 – 1000 CLETS
  - 1000 - 1200 Qualifications Handgun/ Rifle
  - 1200 - 1300 Lunch
  - 1300 - 1600 Move and shoot exercise
  - (Suggestions?)
3. Firearms Vests – Do we like? What is the need?
4. Instructor Day – Rotating Instruction
5. Open discussion

# **SAN RAFAEL POLICE DEPARTMENT**

## **TRAINING UNIT**

### **Firearms / CLETS**

**May 2009**

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**DATE:** 05/04/ 2009  
**TO:** ALL SRPD OFFICERS  
**FROM:** MICHAEL MATHIS TRAINING MANAGER  
**RE:** FIREARMS / CLETS

**May 2009**

**LOCATION:** Richmond Rod and Gun Club

**DATES:**

- Instructor day Mon 05/18/09 Richmond Rod and Gun Club Team
- Team 2 Tues, 05/20/09 Richmond Rod and Gun Club
- Team 4 Wed, 05/21/09 Richmond Rod and Gun Club
- Team 1 Thurs, 05/22/09 Richmond Rod and Gun Club
- Team 3 Fri, 05/23/09 Richmond Rod and Gun Club

- Specialties Any of the above dates as assigned by your supervisor

**TIME:** 0800 hours to 1600 hours

**UNIFORM:** TRAINING UNIFORM, SRPD ball cap.  
(No civilian clothing).

**EQUIPMENT:** Duty Belt, Helmet, Gas Mask, \* Lunch, Sunscreen

\* Bring your lunch to the range. There will be a cooler available

**SCHEDULE:**

0800 - 0815 hrs. Equipment check, sign in for class

0815 - 1015 hrs. CLETS - Facilitators Taylor & Olson

1015 - 1030 hrs. Range Rules and Safety

1030 - 1200 hrs. Handgun and Rifle qualification

1200 - 1300 hrs. Lunch

1300 - 1600 hrs. Advanced shooting & scenarios

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