Certain documents or portions of documents related to this training may be exempt from disclosure under the California Public Records Act on one or more of the following grounds:

a. They are records dealing with security and safety procedures that are exempt pursuant to Government Code Section 6254(f). (Northern California Police Practices Project v. Craig (1979) 90 Cal.App.3d 116, 121-122.);

b. They are materials for which the City of San Rafael does not hold the copyright or have permission to publish.

Where exempt material can be reasonably segregated from nonexempt material in these records, the exempt material has been redacted and the nonexempt material is shown. Where it is not reasonably possible to segregate out the exempt material, the Department is withholding the entire document from disclosure.
MEMORANDUM

DATE: 9/3/09

TO: MATTHEW ODETTO, CHIEF OF POLICE
    JEFF FRANZINI, CAPTIAN
    DAVE STARNES, CAPTAIN
    ALAN PIOMBO, LIEUTENANT

FROM: CORPORAL MIKE MATHIS, TRAINING MANAGER

RE: FINAL REPORT
    SDAT/RACIAL PROFILING / JULY 2009

On the CD-Rom attached you will find the course outline, class sign in sheets and the POST course rosters. There were a total of six sessions presented including two “ghost” dates. The first session was on 7/20/09 and the last session at the time of this report was 8/19/09. The training was consisted of a POST mandated Racial Profiling DVD, collection of every individual students ECD for time calibration, a facilitated Use of Force (U.O.F.) report writing exercise and perishable SDAT skills incorporating cooperative handcuffing in the standing, kneeling and prone positions as well as two arm bar take downs and a rear wrist lock control hold. Officers were tested in a pass/fail format. The class was held at the National Guard Armory in San Rafael.

Our training day started with the officers registering for the class and then they were given an overview of the day. The main focus for the learning exercise was to form good muscle memory through repetition in the areas of handcuffing, take downs and control holds.
Following the lecture, the students watched a P.O.S.T. mandated Racial Profiling update DVD.

After the video, students were required to participate in three handcuffing techniques involving a cooperative subject. Students were required to handcuff a subject in the standing, kneeling and prone positions. The students were then required to perform the following three take downs and control hold:
- Arm bar take down to the front
- Arm bar take down to the rear
- Rear wrist lock control hold

During the scenarios, officers wore their uniform, duty belt and either tennis shoes or duty work boots.

A facilitated discussion was held regarding Use of Force reports. Each class was divided into two separate groups and then each officer was asked to read two reports documenting a physical use of force. One report lacked major detail but was written in the proper use of force format (per SRPD directives) the second report contained good descriptive detail documenting the officer(s) actions using correct use of force terminology. After the officers read the two reports the two groups were asked to discuss the difference in the two reports and how each report read. Officers generated good feedback. Facilitating more discussion, two lists were generated on the wall which consisted of, ‘Good’ report documentation and, ‘Needs Improvement’ recommendations. After the discussion, I felt officers had a better idea on how to properly document the necessary detail in a Use of Force report. The names of the reporting officers were deleted.

11 Tiburon PD officers participated in the SDAT training. All 11 members of Tiburon PD exhibited a positive attitude and willingness to learn.

**P.O.S.T. CERTIFICATION:**

1. Arrest and Control 6 hours
2. Racial Profiling DVD 2 hours

**SAFETY ISSUES:**

There were no reported safety issues.

**REMEDIAL TRAINING:**

Remedial training was not necessary.

**EQUIPMENT CHECK:**
All officers had the correct equipment for training.

**DID NOT COMPLETE OR ATTEND THE SDAT PORTION OF THE PHASE TRAINING:**

**CONCLUSION:**

Most officers showed a positive attitude. On average, each individual officer’s effort and performance in this phase of training was very good. The feedback that I received from each class was very positive.