

Certain documents or portions of documents related to this training may be exempt from disclosure under the California Public Records Act on one or more of the following grounds:

- a. They are records dealing with security and safety procedures that are exempt pursuant to Government Code Section 6254(f). (Northern California Police Practices Project v. Craig (1979) 90 Cal.App.3d 116, 121-122.);
- b. They are materials for which the City of San Rafael does not hold the copyright or have permission to publish.

Where exempt material can be reasonably segregated from nonexempt material in these records, the exempt material has been redacted and the nonexempt material is shown. Where it is not reasonably possible to segregate out the exempt material, the Department is withholding the entire document from disclosure.

ELDER ABUSE TRAINING FOR LAW ENFORCEMENT

Agenda: Day One

Registration	7:30 – 8:00
Overview	8:00 – 8:50
Elder Abuse Dynamics (1)	9:00 – 9:50
Elder Abuse Dynamics (2)	10:00 – 10:50
Statutes and Legal Remedies	11:00 – 11:50
Lunch	11:50 – 1:00
Initial Response	1:00 – 1:50
Investigative Strategies (1)	2:00 – 2:50
Investigative Strategies (2)	3:00 – 3:50
Investigative Strategies (3)	4:00 – 4:50

*Ten minute breaks scheduled every 50 minutes.

Pre-Training Preparation

Room layout: Ideally divide the audience into groups with as many as six tables with no less than four to six participants at each table. This layout is effective for facilitating small group exercises.

Posters: Put the “Four Keys to Elder Abuse Investigations” poster on front wall.

Equipment: Microphones, an LCD projector, a computer with speakers, a screen, flip charts, and markers. Several videos with sound are embedded in the Power Point slides so speakers are required. The **Power Point slides, video footage, and photographs are included in this kit.**

Participant Materials: (See Appendix.) Prior to the training, local trainers will need to develop some of the participant materials.

Assigned Seating: Consider assigning seating so participants have an opportunity to meet and work with a variety of officers. One method to assign seating is to place a colored dot on each name tag and a sheet of paper with the color written on it on each table, so all the participants with a green dot on their name tag will sit at the green table, all the participants with an orange dot on their name tags will sit at the orange table, etc.

Lunch: When the program is run as a two one-day or consecutive two-day training, this curriculum is designed for an hour lunch during which participants go out on their own. In some settings, it may not be possible for participants to return to the site within an hour, and the sessions should be adjusted accordingly. If Department of Justice or other federal funds are being used to provide food for lunch, it must be a working lunch with a speaker or an activity that has not been included in the curriculum.

ELDER ABUSE TRAINING FOR LAW ENFORCEMENT

Agenda: Day Two

Registration	7:30 – 8:00
Physical Abuse/Strangulation	8:00 – 8:50
Sexual Abuse/Stalking	9:00 – 9:50
Neglect (1)	10:00 – 10:50
Neglect (2)	11:00 – 11:50
Lunch	11:50 – 1:00
Abuse in Facility Settings	1:00 – 1:50
Financial Exploitation (1)	2:00 – 2:50
Financial Exploitation (2)	3:00 – 3:50
Working a Case	4:00 – 4:50

*Ten minute breaks scheduled every 50 minutes.

MODULES AT A GLANCE

Day One: 8 a.m. – 12:00 p.m.

Modules	Time	Teaching Method	Ending Time	Trainer	Power Point Slide #s
Overview	50 mins				
Engage audience	10 mins	Video (June and Fred – 4.09 mins) Group discussion	8:10	LE	1.1 – 1.2
Introductions, housekeeping, purpose	25 mins	Group discussion	8:35	All	1.3 – 1.4
Why a training on elder abuse, purpose, goals & agenda	10 mins	Lecture	8:45	LE/APS	1.5 – 1.8
Key training points and summary	5 mins	Lecture	8:50	LE	1.9 – 1.10
Elder Abuse Dynamics 1	50 mins				
Objectives & defining elder abuse	20 mins	Lecture Group discussion	9:20	APS/LE	2.1 – 2.6
Why does elder abuse occur & persist?	30 mins	Lecture Group discussion	9:50	APS/AD /LE	2.7 – 2.10
Break	10 mins				
Elder Abuse Dynamics 2	50 mins				
Common justifications and excuses	20 mins	Video (Nancy: 6.41 mins) Group discussion	10:20	AD/LE	2.11 – 2.20
Reasons victims stay with or return to abusers and summary	30 mins	Table-top discussion Video (Norman: 6.04 mins) Group discussion	10:50	APS/LE	2.21 – 2.25
Statutes and Legal Remedies	50 mins		11:50		
Describe statutes and elements		Lecture Group discussion		PROS/APS	Create own slides

*LE = law enforcement; AD = advocate; APS = APS or aging specialist; PROS = prosecutor

MODULES AT A GLANCE

Day One: 1 – 5 p.m.

Modules	Time	Teaching Method	Ending Time	Trainer	Power Point Slide #s
Initial Response	50 mins				
Objectives	5 mins	Lecture	1:05	LE	4.1 – 4.2
Initial response & officer safety	5 mins	Group discussion Lecture	1:10	LE	4.3 – 4.4
Indicators of elder abuse	15 mins	Lecture Table-top discussion Group discussion	1:25	LE/APS	4.5
Aging & cultural considerations and summary	25 mins	Lecture Group discussion	1:50	ADV/LE	4.6 – 4.11
Investigative Strategies 1	50 mins				
Objectives	5 mins	Lecture	2:05	LE	5.1 – 5.3
Interviewing older adults	15 mins	Video: My Daughter (6.56 mins) Group discussion Lecture	2:20	APS/LE	5.4 – 5.5
Functional abilities and limitations	30 mins	Lecture Video: Losing it All (2.43 mins) Group discussion	2:50	APS/LE	5.6 – 5.21
Break	10 mins				
Investigative Strategies 2	50 mins				
Interviewing suspects	10 mins	Lecture Group discussion	3:10	LE/ PROS	5.22
Physical evidence and documentation	30 mins	Lecture Group discussion	3:40	LE/ PROS	5.23 – 5.28
Next steps	10 mins	Table-top exercise	3:50	APS/ AD	5.29
Break	10 mins				
Investigative Strategies 3	50 mins				
Collaboration & difficult questions	30 mins	Lecture Group discussion	4:30	APS/LE	5.30 – 5.32
Summary & wrap-up	20 mins	Video: June and Fred (2 mins) Lecture	4:50	LE	5.33 – 5.34

*LE = law enforcement; AD = advocate; APS = APS or aging specialist; PROS = prosecutor
 Elder Abuse Training for Law Enforcement—Instructors' Manual
 OVW, NCALL, FLETC -- 2007

MODULES AT A GLANCE

Day Two: 8 a.m. – 12 p.m.

Modules	Time	Teaching Method	Ending Time	Trainer	Power Point Slide #s
Physical Abuse	50 mins				
Welcome back/objectives	5 mins	Lecture	8:05	LE	6.1 – 6.2
Physical abuse statutes	5 mins	Lecture	8:10	PROS	6.3
Physical abuse case example	5 mins	Group discussion Photos	8:15	LE	6.4 – 6.8
Unique aspects of elder physical abuse & bruising	15 mins	Lecture Video: CDAA (6:54 mins)	8:30	LE/ PROS	6.9 – 6.13
Pressure ulcers & strangulation	15 mins	Group discussion Video: CDAA (9:12 mins) Lecture	8:45	LE/ PROS	6.14 – 6.16
Unattended death & summary	5 mins	Lecture	8:50	LE/ PROS	6.17 – 6.18
Sexual Abuse & Stalking	50 mins				
Objectives	10 mins	Lecture, Video: Jane Doe/Mrs. Mary (2.07)	9:10	AD/LE	8.1 – 8.4
What is elder sexual abuse	15 mins	Lecture Group Discussion	9:25	AD/LE	8.5 – 8.14
Who are victims, who commits, where & why	10 mins	Group Discussion Lecture	9:35	AD/LE	8.15 – 8.22
Stalking: definitions and considerations and final thoughts	15 mins	Group Discussion	9:50	AD/LE	8.23 – 8.28
Neglect 1	50 mins				
Objectives	15 mins	Video: Boxer (4.22 mins) Lecture	10:15	LE	7.1 – 7.3
Defining neglect	35 mins	Video: Trixie Gross (3.28 mins), Lecture, Group discussion	10:50	LE/APS/ PROS	7.4 – 7.15
Break	10 mins				
Neglect 2	50 mins				
Initial response: neglect or self-neglect	15 mins	Group discussion, Photo Lecture	11:10	APS/LE	7.16 – 7.22
Interviewing strategies in neglect cases	20 mins	Table-top exercise Group discussion	11:35	LE/ PROS	7.23 – 7.25
Collecting evidence in neglect cases and summary	15 mins	Lecture Group discussion	11:50	LE/ PROS	7.26 – 7.28

*LE = law enforcement; AD = advocate; APS = APS or aging specialist; PROS = prosecutor

MODULES AT A GLANCE

Day Two: 1 – 5 p.m.

Modules	Time	Teaching Method	Ending Time	Trainer	Power Point Slide #s
Abuse in Facility Settings	50 mins				
Objectives	5 mins	Lecture	1:05	APS/LE	9.1 – 9.3
What is abuse in facilities?	15 mins	Lecture Group Discussion	1:20	APS/LE	9.4 – 9.16
Investigation challenges & strategies	15 mins	Table-top exercise	1:35	APS/LE	9.17
Working a case	15 mins	Group discussion	1:50	APS/LE	9.18 – 9.22
Financial Exploitation 1	50 mins				
Objectives	10 mins	Lecture	2:10	LE	10.1 – 10.2
What is financial exploitation?	20 mins	Lecture Group discussion	2:30	PROS/ LE	10.3 – 10.11
Methods used to commit financial exploitation	20 mins	Lecture Video: Norman (3 mins) Group discussion	2:50	PROS/ LE	10.12 – 10.24
Break	10 mins				
Financial Exploitation 2	20 mins				
Investigation strategies and summary	20 mins	Lecture Group discussion	3:20	PROS/ LE	10.25 – 10.31
Working the Case					
Objectives and instructions	5 mins	Lecture	4:05	LE	11.1 – 11.5
Work in small groups and report back – part 1	25 mins	Table-top exercise Group discussion	4:30	LE/PRO S	11.6 – 11.11
Work in small groups and report back – part 2	15 mins	Table-top exercise Group discussion	4:45	LE/PRO S	11.12 – 11.18
Summary and wrap up	15 mins	Lecture	5:00	Project coord./ LE	11.19

*LE = law enforcement; AD = advocate; APS = APS or aging specialist; PROS = prosecutor

A lead trainer or trainers is/are listed under the "Recommended Trainer" column. Local trainers need to determine if the recommended trainer is best suited for their community. In some situations, another trainer may have more relevant topic expertise and could therefore present content.

All trainers should be present for the duration of the training to work with the small groups during exercises and to be in the training room to answer questions from participants.