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- a. They are records dealing with security and safety procedures that are exempt pursuant to Government Code Section 6254(f). (Northern California Police Practices Project v. Craig (1979) 90 Cal.App.3d 116, 121-122.);
- b. They are materials for which the City of San Rafael does not hold the copyright or have permission to publish.

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SAN RAFAEL POLICE DEPARTMENT TRAINING UNIT FINAL REPORT APRIL PHASE 2008

MEMORANDUM

DATE: 4/29/2008

TO: MATTHEW ODETTO, CHIEF OF POLICE
JEFF FRANZINI, CAPTAIN *JB 5-7-08*
MIKE KELLER, CAPTAIN *mk 5-2-08*

FROM: OFFICER CHRISTIAN DIAZ
TRAINING MANAGER / INSTRUCTOR

RE: FINAL REPORT
ELECTRONIC WEAPONS / FIREARMS PHASE APRIL 2008

JJW #230
(M) 5/8/08

On the CD-Rom attached you will find the course outline, safety policies, training record sheets, individual officer firearms qualification record, Taser user tests, Taser equipment issue sheet, volunteer exposure forms and POST roster. There were a total of eight sessions presented. The first session was on 03/31/08 and the last session was completed on 04/16/08. The class was a combination of electronic weapons (Taser) training and firearms perishable skills training. The class was held on the range at Richmond Rod and Gun Club.

Our training day started with the officers registering for the class and being given an overview of the day. After registration, an electronic weapons presentation and training was conducted. The main focus for the class was to learn about electronic control devices (Taser X26) and how an officer can use the X26 as a non-deadly control device. The students were provided information and shown video regarding the tactical considerations of using the electronic control device.

The San Rafael Police Lexipol Policy 309, Taser Guidelines, was read and explained to the class. The county EMS policy and procedure was discussed with the students. The Taser inspection procedure was shown to all the students. The reporting requirements were explained to the students.

Students were given the opportunity to volunteer for an exposure to the Taser X26. The X26 was deployed by alligator clips on thirteen officers. The X26 was deployed in drive stun mode on four officers.

All officers that attended the electronic control device training were issued a Taser X26, a holster for the weapon and two cartridges. The officers signed an equipment issue sheet to acknowledge receipt of the X26. A user written test was completed and successfully passed by each officer.

Following the presentation and issuance of the equipment the students were required to demonstrate the inspection procedure. The officers were given a scenario in which they had to demonstrate the practical application of the X26. A verbal command as well as a warning, tactical distance, reloading of a new cartridge and evidence collection was successfully demonstrated by each officer.

After lunch break, the individual officers qualified with various department approved off duty and plain clothes handguns and holsters. Officers qualified with the department rifle and shotgun. On the range, each officer was required to qualify with the pistol, rifle and shotgun while wearing their uniform and personal body armor.

Officers shot the department qualification courses of fire. New duty ammunition, Federal HST, was distributed to the officers for their handguns. All officers completed the courses of fire within the given time limits. There were no reported performance issues with the weapons.

The officers worked on their individual operator skills, such as shooting fundamentals, the immediate reaction drill, scanning, and CQB drills. The department approved Remington 870 model shotguns were used in less lethal and lethal shoot scenarios. Officers were required to shoot the rifle qualification course from various positions such as, standing, kneeling or seated and prone.

All personnel involved in the training completed the course in a satisfactory manner.

P.O.S.T. CERTIFICATION

- | | |
|----------------------------|---------|
| 1) Electronic Weapons: PSP | 4 hours |
| 2) Firearms: PSP | 4 hours |

SAFETY ISSUES:

There were no reported safety issues.

REMEDIAL TRAINING:

Officer [REDACTED] and [REDACTED] were required to remediate the off duty handgun qualification. Individual instruction was given to each officer. Both the officers successfully qualified with their off duty handguns at the remediation.

EQUIPMENT CHECK:

All officers had the correct equipment for training.

DID NOT COMPLETE OR ATTEND PHASE TRAINING:

[REDACTED]

CONCLUSION:

A total of 68 officers attended and completed the electronic weapons training. A total of 67 officers attended and completed the firearms training. On average, each individual officer's effort and performance in this phase of training was very good. The retention of the electronic weapons presentation was excellent. The feedback that I received from each class was very positive. The officers were confident in their abilities in using the X26.

I submitted this phase of training to P.O.S.T. for perishable skills credit in the area of Firearms and Electronic Weapons. The training was certified by P.O.S.T.



jjm

**SAN RAFAEL POLICE DEPARTMENT
TRAINING UNIT FINAL REPORT
AUG/SEP PHASE 2008**

MEMORANDUM

DATE: 10/7/2008

TO: MATTHEW ODETTO, CHIEF OF POLICE *(md)*
JEFF FRANZINI, CAPTAIN *JB*
MIKE KELLER, CAPTAIN *MTK*
ALAN PIOMBO, LIEUTENANT *RP+ 397*

FROM: OFFICER CHRISTIAN DIAZ
TRAINING MANAGER / INSTRUCTOR

RE: FINAL REPORT
ARREST & CONTROL / FIREARMS PHASE AUG/SEP 2008

On the CD-Rom attached you will find the course outline, safety policies, training record sheets, individual officer firearms qualification record, and POST course rosters. There were a total of six sessions presented. The first session was on 08/25/08 and the last session was completed on 09/17/08. The class was a combination of arrest and control training and firearms perishable skills training. The class was held on the range at Richmond Rod and Gun Club.

Our training day started with the officers registering for the class and being given an overview of the day. After registration, an arrest and control presentation was conducted. The main focus for the class was to review force options available to officers, practice handcuffing, baton techniques and discuss pepper spray use. A review of electronic control devices (Taser X26) and how an officer can use the X26 as a non-deadly control device was conducted. The students were provided information regarding policy and

directives specifically regarding the use and operation of electronic control devices and pepper spray. Use of Force reporting requirements were explained to the students. Following the presentation of arrest and control techniques and baton techniques the students were required to practice and demonstrate those skills.

After lunch break, the individual officers qualified with various department approved off duty and plain clothes handguns and holsters. Officers qualified with the department rifle. On the range, each officer was required to qualify with their on duty pistol and rifle while wearing their uniform and personal body armor.

Officers shot the department qualification courses of fire. All officers completed the courses of fire within the given time limits. There were no reported performance issues with the weapons or the individual operator skills.

The officers worked on their individual operator skills, such as shooting fundamentals, the immediate reaction drill, scanning, and CQB drills. Officers were required to shoot the rifle qualification course from various positions such as, standing, kneeling or seated and prone.

Basic shooting while on the move fundamentals were explained and demonstrated to the students. Each student demonstrated the shooting and moving fundamentals that they were shown.

The day ended with a shoot while on the move at a moving target exercise. The department remote control target robot was used as the moving target. All officers were able to participate in a new target shooting experience.

A total of 13 Tiburon P.D. officers participated in our arrest and control and firearms department training. All members of Tiburon P.D. exhibited a positive attitude and willingness to learn.

All personnel involved in the training completed the course in a satisfactory manner.

P.O.S.T. CERTIFICATION

- | | |
|--------------------------|---------|
| 1) Arrest & Control: PSP | 4 hours |
| 2) Firearms: PSP | 4 hours |

SAFETY ISSUES:

There were no reported safety issues.

REMEDIAL TRAINING:

None.

EQUIPMENT CHECK:

All officers had the correct equipment for training.

DID NOT COMPLETE OR ATTEND PHASE TRAINING:

[REDACTED]

[REDACTED]

CONCLUSION:

A total of 65 San Rafael P.D. officers attended and completed the arrest & control training. A total of 63 San Rafael P.D. officers attended and completed the firearms training. On average, each individual officer's effort and performance in this phase of training was very good. The officer skills demonstration of the shooting while moving practice was excellent. The feedback that I received from each class was very positive.

I submitted this phase of training to P.O.S.T. for perishable skills credit in the area of Arrest/Control and Firearms. The training was certified by P.O.S.T.

**San Rafael Police Department
Training Unit**

“ELECTRONIC WEAPONS”

SAFETY POLICY

It shall be the policy of the San Rafael Training Unit to conduct all training in such a manner as to promote an attitude of safety among instructors and students alike. Concern for safety is contagious and can only result in a reduction of risk.

The efforts of all personnel involved in training shall be directed toward ensuring a safe atmosphere within which maximum training benefit can be realized.

I. STAFF / ADMINISTRATIVE RESPONSIBILITIES

- A. The training staff shall provide advance notice to prospective trainees and their agencies regarding anticipated physical demands and / or physical performance expectations. The training staff shall maintain a staff-to-student ratio of 1:10.
- B. Instructors shall be provided with a copy of the specific safety guidelines pertaining to their course of instruction prior to the commencement of their class.
- C. The training staff shall ensure that emergency communications such as phones and radios are accessible at all training sites. These communication devices shall be readily accessible to both staff and students at all times.
- D. All members of the instructional staff shall be trained in first aid and CPR. A first aid kit shall be readily accessible to both staff and students at all times.
- E. Student emergency notification information shall be maintained for the duration of the course.
- F. When planning a training event the training staff shall identify which medical facilities and emergency services are available or subject to call in the event of emergency or student injury (San Rafael Police Dispatch 415-485-3098, EMS 911).

II. INSTRUCTIONAL STAFF-TO-STUDENT RATIOS

- A. Instructional staffs to student ratios for each psychomotor skill area have been established. Factors considered in establishing these ratios included, but were not limited to:

- the intensity or pace of the training experience
 - student familiarity with the material
 - characteristics of the training site
 - injury potential
 - active versus passive participation*
- B. For the purposes of establishing an instructional staff to student ratio, the following personnel titles and descriptions are viewed by the San Rafael Police Department Training Staff as exerting functional supervision over students in training:
- Primary Instructor
 - Assistant Instructor (s)
 - Training Staff Member (s)
 - Training Manager
- C. The specific ratios are identified in this safety policy as 1:10
- D. Reassessment of the staff-to-student ratio will be initiated when curriculum changes are proposed or when course structure is otherwise modified.
- Terms used as defined in the document POST Guidelines for Student Safety in Certified Courses

III. INSTRUCTOR RESPONSIBILITIES

- A. The primary instructor shall be responsible for conducting safety inspections of students and facilities used for training.
- B. Instructors should be aware of environmental factors such as weather or air quality and adjust the instruction as necessary.
- C. The primary instructor or designee shall verbally review specific safety rules with students prior the conducting any training.

- D. Specific safety rules shall be incorporated into lesson plans. Copies of safety rules shall be distributed to students as part of the course handouts.
- E. Instructors shall adhere to the expanded course outline as approved by the Training Staff, Certified Presenter and as submitted to POST.
- F. Instructors shall advise students of their responsibility to report and/ or stop unsafe actions during training.
- G. Instructors shall display an attitude of safety and professional demeanor at all times.

IV. STUDENT RESPONSIBILITIES

- A. Students shall immediately notify a member of the Instructor Staff of any known pre-existing medical condition which is likely to be aggravated by, or effect performance during training.
- B. Students shall be required to provide evidence of medical or physical fitness for training if the instructor questions their ability to perform safely.
- C. Students shall immediately notify a member of the training staff of any injury sustained during training.
- D. Students are responsible for adhering to all safety requirements of individual courses.

V. RESPONSE TO INJURIES

- A. In the event of an injury, the following actions shall be taken as necessary:
 - 1. Render first aid.
 - 2. Obtain appropriate medical assistance. In all cases where a student loses consciousness an evaluation shall be sought from a competent medical authority before the student is allowed to return to training.
 - 3. Notify Training Manager and on-duty watch commander.
 - 4. Initiate other appropriate notifications appropriate notifications or actions as required (Richmond Fire Department #510-307-8031, San Rafael Police Dispatch 415-485-3098, EMS 911).
 - 5. Investigate and submit a written report to the training manager.

6. Students who sustain an injury, which requires treatment by a physician, must obtain a medical release from the treating physician before they will be allowed to resume training.

VI. COURSE-SPECIFIC SAFETY RULES

- A. Specific safety rules and procedures for individual subject areas are attached. Specific rules vary due to differences in subject matter, tasks to be performed and particular training environment or site.

- B. Reference has been made to the following resource in developing this policy:

POST Guidelines for Student Safety in Certified Courses

California Commission on Peace Officer Standards and Training, 1990

- C. The safety switch of all TASER devices will remain in the down (SAFE) position unless the instructor directs students to arm the device or when it is appropriate to do so during a training scenario

- TASER devices shall not be pointed at any person unless the instructor directs students to do so as part of a training exercise or when it is appropriate to do so during a training scenario
- A TASER device loaded with a live cartridge shall not be pointed at another person except during a scenario exercise when the cartridge is an LS (blue) training cartridge and the subject being aimed at is wearing a protective simulation suit
- Lasers shall not be shined into anyone's eyes
- Probes will be removed according to proper protocol
- **No live firearms will be brought into the training area**
- All activity will stop when any student or instructor calls, "Stop action!"
- Every participant is a safety officer. All unsafe conditions will be immediately brought to the attention of the instructor. If an unsafe condition occurs or is noticed during an exercise, the student or instructor observing the unsafe condition shall call, "Stop action!"

San Rafael Police Department

Electronic Weapons User Certification 4-Hours

Expanded Course Outline

I Introduction

This class will cover the techniques for proper deployment of and certification of end users in the use of the TASER® device(s).

II Goals & objectives

1. a certified trained user will accomplish the following:
 - a. Pass the written test and demonstrate sufficient proficiency in the function and use of the TASER device(s).
 - b. Understand how the TASER device(s) overrides and controls the sensory and motor functions of the nervous systems of a combative subject.
 - c. Know proper finger position for aiming and firing.
 - d. Be able to reload in a safe and proper manner.
 - e. Control unit adequately when commanded "Arm - Spark - Safe" at random (understands safety switch and trigger fully).
 - f. Know when the TASER device is armed and ready to deploy.
 - g. Know how to properly check battery pulse rate, remove and reinstall batteries correctly.
 - h. Know how to utilize the laser and fixed sights.
 - i. Understanding of probe placement and ballistics.
 - j. Learn procedures to properly and safely remove probes from subject
2. For TASER certification.
 - a. Draw TASER device and hit target at 8 feet, reload, and hit 2nd target at 12 feet with laser sight (time limit 10 seconds).

III Description & definitions

- a. X-26 Advanced Taser
- b. Conducted energy weapon
- c. Air cartridge
- d. Stun system
- e. Electro-Muscular disruption system
- f. Safety
- g. Trigger
- h. Sight
- i. Laser sight
- j. Battery indicator
- k. Data port
- l. Battery cover

IV Technological Theory

- a. Effect on central nervous system
- b. Effect on Sensory Nervous system
- c. Effect on Motor Nervous system
- d. T ? wave effect
- e. Wattage effect
- f. Voltage

V. Hazards & warnings

- a. Replace low batteries
- b. Keep hands away from front
- c. Keep upright firing position
- d. Do not fire near flammables
- e. Carry Taser in case or holster
- f. Avoid face, neck, & groin
- g. Do not touch probes, wires, or between
- h. Do not step on wires
- i. Probe body penetration, treat as contaminated needles
- j. Use on pregnant, elderly, or very young, are not advised. There are increased medical ramifications.

VI. Case law

- a. Mateyko v. Felix, (inadequate training)
- b. Alford et al v. Osei-Kwasi et al (deploying taser on pregnant subject)
- c. Michenfelder v. Summer et al (force presence for search compliance not incapacitation)
- d. Hinton v. City of Elwood (use of force)

VII. Department policy & use of force

- a. Definition of reasonable force
- b. To prevent public offense
- c. To prevent a person from inflicting injury to self or others
- d. To effect lawful arrest, detentions of persons resisting, or attempting to evade
- e. In self-defense or defense of another
- f. Force options, Uniform presence to deadly force
- g. Deployment
- h. Medical treatment
- i. Reporting procedure

VIII. Functional overview

- a. Arm
- b. Spark
- c. Off

IX. Loading, aiming, and firing

- a. Reversible cartridge
- b. Load with safety on
- c. Aim like standard firearm, (center mass & straight up and down)
- d. Minimum shooting distance is 3 feet
- e. Optimum range is 12 to 18 feet
- f. 5 second cycle deployment

X. Capabilities and limitations of X-26

- a. Entire body is effective (avoid head/throat)
- b. Can penetrate through 2 ? of clothing
- c. High deterrence of spark & laser
- d. Works on suspects under the influence of drugs and or alcohol
- e. Suspect can be touched & handcuffed while M-26 is active.
- f. Touch stun capability
- g. Cannot be used around or on flammables
- h. Must be 21 feet or closer
- i. Possible clothing penetration failure
- j. Single probe contact problem
- k. Low muscle mass hit

XI. Batteries

- a. Battery insertion
- b. Battery indicator (pulse healthy vs. no pulse = change batteries)
- c.

XII. Voluntary Exposure

- a. Experience Taser activation (through actual probe shot, line tape application, or alligator clip)

XIII. Practical application

- a. Stun and probe activation
- b. Loading and un-loading sequence

XIV. Review

- a. Overview
- b. Final question & answer

XV. Test

- a. Written exam