

Certain documents or portions of documents related to this training may be exempt from disclosure under the California Public Records Act on one or more of the following grounds:

- a. They are records dealing with security and safety procedures that are exempt pursuant to Government Code Section 6254(f). (Northern California Police Practices Project v. Craig (1979) 90 Cal.App.3d 116, 121-122.);
- b. They are materials for which the City of San Rafael does not hold the copyright or have permission to publish.

Where exempt material can be reasonably segregated from nonexempt material in these records, the exempt material has been redacted and the nonexempt material is shown. Where it is not reasonably possible to segregate out the exempt material, the Department is withholding the entire document from disclosure.

COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING

The mission of the California Commission on Peace Officer Standards and Training is to continually enhance the professionalism of California law enforcement in serving its communities.



Arnold Schwarzenegger
Governor

Jerry Brown
Attorney General

DEAR TRAINING COORDINATOR:

Attached is a Training Reimbursement Request form submitted to us by your agency. Unfortunately, in order for us to process your claim we need;

- ☐ Signed Training Reimbursement Request (TRR) POST form 2-273.
- ☒ This course is certified under Plan 4.

What expenses do you want to claim? In Section K on TRR, please check item(s);

- Resident Trainee/Subsistence OR
- Commuter Trainee/Commuter Lunch
- Driver of Vehicle/Travel (passengers not reimbursable for travel)

If reimbursement is not requested (i. e., tuition, backfill, items in Section K), disregard this letter. This is the only letter you will receive regarding this/these claims. Be sure to return the corrected Training Reimbursement Request ASAP for processing.

Sincerely,

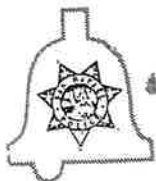
A handwritten signature in cursive script that reads "Debbie Elayan".

DEBBIE ELAYAN
Staff Services Analyst
Administrative Services Bureau

Enclosure

DE:mn

CITY OF



San Rafael

MATTHEW C. ODETTO
Chief of Police

Police Department

April 3, 2007

National Tactical Officers Association
C/O Michelle Griffin, Training Coordinator
P O Box 797
Doylestown, PA 18901

Ref: Use of Simunitions Training Weapons.

The San Rafael Police Department requests the use of the National Tactical Officers Association (NTOA) Simunitions training weapons for evaluation and training for an upcoming course April 16-18, 2007.

Officer Christian Diaz will be the custodian of these weapons and may be reached at San Rafael Police Department, 415-485-3000 or 415-286-1277 at any time, and takes personal responsibility for all equipment. The San Rafael Police Department and Officer Christian Diaz agree to be financially responsible for any and all parts of the simunitions gear provided (valued at \$5,000 total.)

As custodian and caretaker of these weapons and gear, Officer Christian Diaz will ensure that all gear is maintained in good working order and that the guns are cleaned after the course. When the gear is not being used in the course, it will be locked within the kit provided, and the kit will be stored in a locked facility to be accessed solely by the custodian named herein.

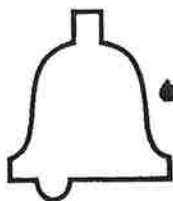
Upon completion of the training, we will return these weapons cleaned to the NTOA in the appropriate serial numbered case with all inventoried equipment included in same condition that it was received. Any problems or flaws with the equipment must be noted on the inventory sheet, and will be the responsibility of the custodial agency.

Sincerely,



Officer Christian Diaz

CITY OF



San Rafael

Mayor
Albert J. Boro

Council Members
Paul M. Cohen
Barbara Heller
Cyr N. Miller
Gary O. Phillips

OFFICE OF THE CITY ATTORNEY
Gary T. Ragghianti, City Attorney
Clark E. Guinan, Assistant City Attorney
Eric T. Davis, Deputy City Attorney

March 13, 2007

Ms. Katina Pantazes, Secretary
San Rafael City Schools
34 Union Street
San Rafael, CA 94901

RE: Use of McPhail School for Police Department Training
City of San Rafael Self-Insurance

Dear Ms. Pantazes:

As you know, the City of San Rafael Police Department has requested use of McPhail School on April 16, 17 and 18, 2007, to conduct police department training. The School District Facility Use Information sheet lists certain insurance requirements.

The City of San Rafael does not have a contract for commercial general liability insurance coverage. As permitted under California Government Code section 990, the City is self-insured for general liability for the initial \$500,000.00. The City participates with other public entities in a excess liability "pool", the California Joint Powers Risk Management Authority (CJPRMA), for liability in excess of the initial \$500,000.00 self-insured retention, under a Memorandum of Coverage.

Accordingly, unless stated otherwise, the City will understand that your acceptance of this letter will satisfy the insurance requirements outlined in the section entitled "Insurance Requirements" of the San Rafael City Schools Facility Use Information.

Please call should you have any questions.

Very truly yours,

CLARK E. GUINAN
Assistant City Attorney

cc: Matt Odetto, Chief of Police
Christian Diaz, Police Officer