Certain documents or portions of documents related to this training may be exempt from disclosure under the California Public Records Act on one or more of the following grounds:

a. They are records dealing with security and safety procedures that are exempt pursuant to Government Code Section 6254(f). *(Northern California Police Practices Project v. Craig (1979) 90 Cal.App.3d 116, 121-122.)*

b. They are materials for which the City of San Rafael does not hold the copyright or have permission to publish.

Where exempt material can be reasonably segregated from nonexempt material in these records, the exempt material has been redacted and the nonexempt material is shown. Where it is not reasonably possible to segregate out the exempt material, the Department is withholding the entire document from disclosure.
DATE: August 15, 2000

TO: CAM SANCHEZ, CHIEF OF POLICE
    TOM BOYD, ADMIN. CAPTAIN
    MICHAEL CRONIN, PATROL CAPTAIN
    JOHN ROHRBACHER, ACTING CAPTAIN
    DAVID JOHNSON, LIEUTENANT

FROM: OFFICER DAVID CRON, TRAINING MANAGER

RE: FINAL REPORT
    2000-01 PHASE I SDAT TRAINING

The training unit has completed the Phase I SDAT training. The training consisted of a lecture on basic Contact Philosophies, basic review of foot movements, wrist controls, handcuffing, the hobble, ASP baton, personal weapons, spit masks, and OC spray. The afternoon portion covered a ½ hour CLETS re-certification training and test given by Dana Rees, a 1 hour video covering Worker’s Compensation issues presented by Lynn Sauer from AIMS, a two hour COPPS presentation from the Code Enforcement group, and a one hour overview of SRPD by Captain Cronin.
**SAN RAFAEL POLICE DEPARTMENT**

**TRAINING UNIT**

**PHASE I TRAINING**

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**TRAINING DATES**

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07/13/00 DKC
SAN RAFAEL POLICE DEPARTMENT

TRAINING UNIT

PHASE I TRAINING

DATE: 07/13/00
TO: ALL SRPD OFFICERS
FROM: DAVID CRON/TRAINING MANAGER

LOCATION: HAMILTON HANGAR NOVATO
(25 & 26th. AM location TBA)
CITY HALL AT MALL

TIME: 0700-1700

UNIFORM: CLASS C UNIFORM
(TENNIS/SOFT SHOES, NO BOOTS)

EQUIPMENT: DUTY/GUN BELT
BALLISTIC VEST
HOBBLE
MOUTH GUARD
NO HANDGUNS IN CLASS

SCHEDULE:
700-1130 HAMILTON HANGAR NOVATO, CA
(25 & 26th. AM location TBA)
1130-1230 LUNCH
1230-1700 CITY HALL @ THE MALL

TOPICS:
CLET'S RECERTIFICATION .5hr
WORKERS COMP. 1hr
COPPS (CODE ENFORCE) 2hr
CAPT. CRONIN 1hr

7/13/00
WHERE:  TBA (SDAT)  
City Hall at the Mall-  6/06/00 reserved  
TIMES:  0700-1130  1230-1700  
UNIFORM:  CLASS C  

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Dave Cron

From: Dave Cron
Sent: Tuesday, June 06, 2000 4:10 PM
To: John Rohrbacher; David Johnson; Jim Kelly; Dana Rees; Boyd, Tom; Coen, John; Cron, Dave; Huntoon, Randy; McElderry, Glenn; Miller, Gregory; Piombo, Alan; Piombo, Mark

Subject: Phase Training

I have scheduled the next Phase training for the following dates. The morning session will consist of SDAT from 0700-1130 at a location TBA. The afternoon session will consist of CLETS (.5hrs), Assessment of High Risk Using Youth (1hr), COPPS (3hrs) and will be held in the conference room at the City Hall.

I will be posting the sign ups within the week. This is to give a heads up to Jim, Dana, and the Instructors. The afternoon portion will not be taught for the Instructor Day. Instructors will attend during one of their teaching days.

Any questions, contact me before Tuesday 6/13. I am leaving for Vacation in Finland from 6-13 thru 7-03. Anything during that time will have to wait upon my return and the photos are shown.

WHERE: TBA (SDAT)
City Hall at the Mall- 6/06/00 reserved
TIMES: 0700-1130 1230-1700
UNIFORM: CLASS C

TRAINING DATES

FRIDAY 07/07/2000 INSTRUCTOR DAY
MONDAY 07/17/2000 CLASS 1
THURSDAY 07/20/2000 CLASS 2
SATURDAY 07/22/2000 CLASS 3
TUESDAY 07/25/2000 CLASS 4
WEDNESDAY 07/26/2000 CLASS 5
MONDAY 07/31/2000 CLASS 6
WEDNESDAY 08/02/2000 CLASS 7

7/5/00
SAN RAFAEL POLICE DEPARTMENT
TRAINING UNIT

PHASE I TRAINING

LESSON PLAN

700 ATTENDANCE & CLASS OVERVIEW

715 SHOTGUN SLING PRESENTATION

730 LECTURE

BASIC CONTACT PHILOSOPHIES

1. APPROACH
2. CONTACT-STANCE / SEARCHES-PAT, CONSENT, ARREST
3. PRIMARY/COVER OFFICER
4. USE OF FORCE
   COMMAND PRESENCE,
   VERBAL,
   CONTROL HOLDS
   TAKEDOWNS/DISENGAGE
   PERSONAL WEAPONS-HANDS, ELBOWS, KNEES, FEET, ETC.
   L/TL- OC, ASP, BEANBAG, 37MM
5. HANDCUFFING

***OC distance, engaging/distance, ASP-level of force

800 STRETCHING & FOOT MOVEMENT

1. INTERVIEW
2. COMBAT
3. LUNGE
4. SIDE
1. Wrist Controls
   Review:
   Front wrist control
   Rear wrist control
   Bar Arm (side & back)
   Arm lock
   Combinations (front wrist to Bar to front wrist to Arm lock)
   Wrist control take down
   Hair pull takedown/knee buckle

   Practice

2. Handcuffing and
   Review- Reaction/Weak hand-
   Standing, kneeling, mod. wall, prone

   Searching the suspect

   Proper lifting of the suspect

   Practice

3. Hobble – Review (Hobble Bulletin Section 2)

   Positional Asphyxia/ San Diego
   Check Respiration
   Check color
   Check level of consciousness
   Application of maximum restraint
   Never leave unattended
   Transportation considerations
   Prone Position,
   
   PATROL CAR IS UNACCEPTABLE
   Use of Ambulance or Paramedics
   Use of the Van
   Medical considerations
4. **ASP Baton**  (Bulletin section 2)

Review;

A. Non-striking and Striking areas

B. Terminology
   (7) Components of Power  Balance
       1) Endurance
       2) Flexibility
       3) Focus
       4) Speed
       5) Strength
       6) Simplicity

C. Foot movement

Pyramid Concept
   1) Wide Base
   2) Deep Base
   3) Low Center
   4) Head over Center

D. Strikes -
   Closed and Open mode
   1) Weapon hand strike
   2) Reaction hand Strike
   3) Straight strike
   4) Optional strike
5. Personal Weapons
   Review force continuum- Hitman Info.

Review:
   1) Hands, punches, strikes
   2) Elbows/Forearm strikes
   3) Feet, kicks
   4) Knee, strikes

6. SPIT MASKS
   Training bulletin attached

7. OC – Review

   MOUTHGUARD REQUIRED

1130-1230       LUNCH
1230-1300       CLETS TRAINING    D.REES
1300-1400       WORKERS COMP      LYNN SAUER
1400-1600       COPPS   CODE ENFORCEMENT    LINDA
1600-1700       UNKNOWN TOPIC    CAPTAIN CRONIN
1700           Class Ends
Equipment Needed:

1) Class C Uniform w/Tennis Shoes (No Boots)

2) Duty Belt
   No Handguns, Ammo, O.C., or Knives

3) No Ballistic Vests required

4) Mouth Piece

Optional Equipment:

1) Water
2) Towel
3) Dry T-shirt

Class C Uniform, without duty belts, will be worn during the Classroom Portion of the class. (1400-1700 hours)
Date: July 17, 2000

To: Dave Cron

From: Dana R. Rees

Subject: CLETS Phase Training
        August 2, 2000

Dave,

The Chief has requested that Margo and I participate in a luncheon meeting he is
chairing on August 2 from 1200 – 1400. Neither of us will available to administer
the CLETS Less than Full Access Test that day. I hope you will be able to do it.

I will have the booklets ready for you on August 1 and can review the
requirements for the testing so you can administer the test in our absence.

Simply put, we are administering this test in order to bring SRPD into compliance
with DOJ training timelines pertaining to anyone who has access to or use of
CLETS information.

Those in Phase Training who qualify under these parameters should write the
name and the date on the outside of the booklet. They should read the booklet
and answer the questions. It is permissible to look up the answers during the
test.

For the first group (July 17) I waited until they were finished, then we went over
the test and I told them what page number each answer was on so they could
make sure they read the information carefully enough to get the right answer.

The point of the test is to ensure they understand the material. A passing score
is 90% or above. Anyone scoring less than 90% will have to repeat the test.
The training unit has completed the Phase I SDAT training. The training consisted of a lecture on basic Contact Philosophies, basic review of foot movements, wrist controls, handcuffing, the hobble, ASP baton, personal weapons, spit masks, and OC spray. The afternoon portion covered a ½ hour CLETS re-certification training and test given by Dana Rees, a 1 hour video covering Worker’s Compensation issues presented by Lynn Sauer from AIMS, a two hour COPPS presentation from the Code Enforcement group, and a one hour overview of SRPD by Captain Cronin.

ATTENDANCE
Attached are the attendance rosters for the past year. In review of the rosters, and in accordance with staff requirements, the following officers have not attended the past four phases.

The Course topics were up to date and relative to current patrol issues. The training was well received by the officers. I received numerous compliments for the instructor staff and course content. No injuries were reported.

Respectfully Submitted:

David K. Cron
SAN RAFAEL POLICE DEPARTMENT

TRAINING UNIT

PHASE I TRAINING

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TBA (To be Announced 25 &26)
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TIMES: 0700-1130 1230-1700

UNIFORM: CLASS C

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SAN RAFAEL POLICE DEPARTMENT

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CAPT. CRONIN 1hr

7/13/00
PHASE IV
FIREARMS TRAINING

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       0700-1130  1230-1700
UNIFORM: CLASS C

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