

Certain documents or portions of documents related to this training may be exempt from disclosure under the California Public Records Act on one or more of the following grounds:

- a. They are records dealing with security and safety procedures that are exempt pursuant to Government Code Section 6254(f). (Northern California Police Practices Project v. Craig (1979) 90 Cal.App.3d 116, 121-122.);
- b. They are materials for which the City of San Rafael does not hold the copyright or have permission to publish.

Where exempt material can be reasonably segregated from nonexempt material in these records, the exempt material has been redacted and the nonexempt material is shown. Where it is not reasonably possible to segregate out the exempt material, the Department is withholding the entire document from disclosure.

ATTENTION POLICE AND FIRE DISPATCHERS

San Rafael Police Department has scheduled a two hour PG&E safety class designed for dispatchers on **Thursday, January 15, 1998** and it's **FREE!** Training will be held at San Rafael Fire Station #2 (located on Union between 3rd/Mission) in their portable classroom.

This training will provide the dispatcher with the skills needed to recognize, process and convey information in emergency situations associated with potential gas and/or electric hazards.

It will also provide you with personal safety skills on how to work in and around gas and electricity in your homes.

There is also a pretty dramatic demonstration on how dangerous these utilities can be!

I've heard nothing but excellent reviews/comments about this class.

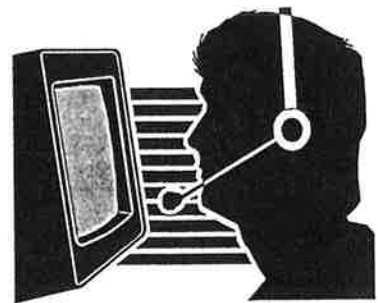
Sessions are scheduled for:

1400-1600 hours

1600-1800 hours

1800-2000 hours

Hope to see you there! Any questions call Kathy Cronin at 485-3088.



**SAN RAFAEL POLICE DEPARTMENT
TRAINING UNIT**

INTER-DEPARTMENT MEMORANDUM

DATE: 11/8/97

TO: ALL CAPTAINS
ALL LIEUTENANTS
ALL SERGEANTS

FROM: OFFICER JOHN COEN
TRAINING MANAGER / INSTRUCTOR

RE: PHASE 2 1997 / 1998
BULLSEYE RANGE

The Department has now set up Phase 2 for December 1997. Attached is the Course Outline and Course Dates for the upcoming training. This training will cover a variety of topics, with instruction from a number of outside agencies. There is no plan for a make-up class at this time. Uniform of the day is Class C with duty belt and Ballistic Vest.

At 0700 PGE will hold a two-hour safety lecture on dealing with Downed Power Lines and Electrical Fires for the upcoming winter season.**{ Except for the first class on Dec 1. On that day the PGE class will be from 0800-1000. The firearms 832 Course will be held at 0700-0800 }.**

At 0800 officers will complete the 832 PC Handgun Qualification Course. A review of the new G.O. on using the 23BR Bean Bag round will also be covered. We will also discuss the new procedures for keeping the shotgun in the trunk with the Bean Bag rounds. After completion of phase 2, the transition from OO Buck to the Bean Bag round will be completed for Patrol. We will also issue Spit Masks to the officers with training guidelines on the proper use of them. Captain Cronin will also issue some training guidelines on the use of the Hobble and Use of the Carotid Restraint.

At 1000 Margo Rohrbacher and her instructors will present a two-hour lecture on the CLETS System. This training is mandatory from P.O.S.T.

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At 1400 the Marin County District Attorneys Office will present a class on Domestic Violence. This will be a two hour block of training updating officers on current laws in this area.

From 1300-1400, then 1600-1700, the last block of training will be a two-hour P.O.S.T. video on, "Controlling Violent Subjects" part 3. This will complete the series.

Sign-ups are posted in the Patrol Briefing Room. Class size is limited to 12 officers per class. To help some outside agencies, the section of training from PGE and the District Attorneys Office will be offered to San Anselmo, Fairfax, and Ross P.D. An invitation for 1-2 officers per class will be sent out to them.

Because PGE is set for 0700, it is very important that officers arrive for class by 0650 each morning so that we are ready to go by 0700. So please make every effort to be on time!

Just for general information, because we are using some outside instructors for a couple of topics, it is beyond S.R.P.D. control if they are unable to attend a class due to circumstances beyond their control. So if that happens, training will do its best to fill that time with other training material.

If you have any questions or problems, please contact training at 485-3038, or page me at 257-9077. Thanks for your help !!!



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BY SIR SAMUEL JOHNSON, BART.
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SAN RAFAEL POLICE DEPARTMENT TRAINING UNIT

PHASE 2 COURSE OUTLINE

0650- ARRIVE AT BULLSEYE

0700- LECTURE PGE / PUBLIC SAFETY INFORMATION PROGRAM

JOYCE Mac DONALD OFFICE: 485- 6162

PAGER: 707-288-0296

***** EXCEPT FOR THE Dec.1. CLASS*****

832 CLASS WILL BE AT 0700-0800

PGE LECTURE WILL BE FROM 0800-1000

0900- 832 PC QUALIFICATION COURSE

REVIEW OF G.O. on the DEF. TECH. 23 BR BEAN BAG ROUND

REVIEW VEHICLE PROCEDURES FOR SHOTGUN

[Patrol Vehicle Needed]

ISSUE- SPIT MASKS, with guidelines.

1000- LECTURE

C.L.E.T.s P.O.S.T. MANDATED TRAINING

[ALL PERSONNEL]

SAN RAFAEL POLICE DEPARTMENT

MARGO ROHRBACHER 485-3045

1200- LUNCH

1300- P.O.S.T. VIDEO

“Controlling Violent Subjects”

PART 3 - Second Hour.

1400- LECTURE

DISTRICT ATTORNEY’S OFFICE

DOMESTIC VIOLENCE

PELLIE ANDERSON 499-6455

1600- P.O.S.T. VIDEO

‘Controlling Violent Subjects’

PART 3 - Second Hour.

1700- END OF CLASS



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SAN RAFAEL POLICE DEPARTMENT TRAINING UNIT

PHASE 2

LOCATION: BULLSEYE RANGE
1281 ANDERSON DRIVE, SUITE K
SAN RAFAEL, CA. 94901
OWNER: MARK BARADAT
PHONE # 415-453-7465

TIME: 0700-1700

UNIFORM: CLASS C / with DUTY BELT

DATES: MONDAY DECEMBER 1

FRIDAY DECEMBER 5

MONDAY DECEMBER 8

WEDNESDAY DECEMBER 10

FRIDAY DECEMBER 12

MONDAY DECEMBER 15

WEDNESDAY DECEMBER 17

FRIDAY DECEMBER 19

CITY OF



Police Department

Cam Sanchez, Chief of Police

San Rafael

Mayor

Albert J. Baro

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**PGE
AREA 7
OMC MANAGER
GA HOPE
999 THIRD STREET
SAN RAFAEL, CA. 94901**

Jan. 12, 1998

GA HOPE:

I want to take a moment and thank you for providing the Gas and Electric Safety Lecture for the San Rafael Police Department. Your two instructors, Ken Nata and Marcel Feibusch, did an excellent job in this presentation. All of the personnel who attended this lecture were very please with the information that was provided. Approx. 90 of our personnel attended this lecture, including patrolman, sergeants, lieutenants, captains, dispatch personnel, and traffic officers. Many of the officers stated that for many years they have been operating with unsafe and even dangerous ideas about how to act and respond to downed lines. As you are aware, many times our personnel are the first responders to these scenes, and how they respond is critical to their safety.

This information should be mandatory for all safety departments. I have been a police officer for 20 years, and this was the first time I ever received this valuable information. Again, thank you for providing this class for us.

Officer John Coen
Training Manager / Instructor

San Rafael Police Department
1400 Fifth Ave.
San Rafael, Ca. 94901
415-485-3038

**SAN RAFAEL POLICE DEPARTMENT
TRAINING UNIT**

TRAINING BULLETIN

DATE: 11/14/97

TO: ALL S.R.P.D. POLICE PERSONNEL

FROM: MICHAEL CRONIN, CAPTAIN
S.R.P.D. TRAINING STAFF

RE: USE OF STOCKINETTE AS A SPIT MASK

SALIVA PROJECTION PREVENTION

1. **PURPOSE:** To prevent in-custody subjects from spitting on members of the San Rafael Police Department, other outside agencies, or the public, which could increase the risk of the spread of communicable diseases.
2. **POLICY:** Officers will be issued a stockinette and trained in the proper use and appropriate application of it.
3. **DEFINITION:**

STOCKINETTE: Six inch medical cast liner tube material, cut in twenty-four inch lengths.
4. **PROCEDURES:**
 - A. Officers shall slip the stockinette over the in-custody subject's head, pulling it down to the neck and insuring that the top of the head is covered. This will prevent the subject from pulling or rubbing the stockinette down or up.
 1. The stockinette shall be used only during pre-booking and or transportation of in-custody subjects who are spitting on or around other prisoners, the public, or law enforcement personnel.
 2. The subject will be handcuffed prior to putting the stockinette on.
 3. The stockinette will not be used on anyone in need of immediate medical attention.
 4. Officers shall constantly monitor the subject for consciousness, distress, or difficulty breathing.

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5. Upon a change of custody of the subject, the officer shall ask if the receiving agency wishes the stockinette to remain in place, or have it removed prior to turning over the subject.
6. Use of the stockinette will be documented in the arrest report, stating why it was needed.
7. Only stockinette issued by the San Rafael Police Department will be used for this purpose, and once used, will be appropriately disposed of in a trash container.
8. Stockinette will be carried in a sealed Zip-lock bag to prevent contamination prior to its use.
9. Stockinette is optional for officers to carry as part of their patrol equipment.



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**SAN RAFAEL POLICE DEPARTMENT
TRAINING UNIT**

TRAINING BULLETIN

DATE: 11/14/97

TO: ALL S.R.P.D. POLICE PERSONNEL

FROM: MICHAEL CRONIN, CAPTAIN
S.R.P.D. TRAINING STAFF

RE: USE OF THE HOBBLE IN MAXIMUM RESTRAINT SITUATIONS

The procedure commonly called "hog-tying", has been determined to be a contributing factor in deaths from positional asphyxia. The hog-tie position involves handcuffing the subject behind the back, securing the feet with a hobble and then connecting them together. Hog-tying is a rodeo term used to describe a method of securing the four legs of an animal tightly together. For this type of restraint method to be effective on a human being, it is not necessary that the ankles be in contact with the wrists or hands; only that the knees be bent and restricted from extending.

The hog-tie position may restrict breathing by preventing the diaphragm muscles from assisting in respiration. Positional Asphyxia occurs when the position of the body interferes with respiration, resulting in asphyxia. A second contributing factor to in custody deaths of hog-tied subjects, is transporting them in the prone position. Most experts now feel that due to the current information available, removing these two danger area's helps to decrease the chance of sudden death.

In most incidents of in custody deaths of hog-tied subjects there was also a drug component. Frequently the subject was under the influence of drugs or alcohol, or both. Drugs, such as cocaine, methamphetamine, and LSD, create a state frequently accompanied by violent muscular activity. The mind altering character of these drugs, combined with the added outbursts of violent and vigorous muscular activity, can cause individuals to lose their breath more quickly than expected. The hog-tie and/or the prone position of the subject prevent normal respiration. Unconsciousness and death may then result.

Until further notice, it will be the policy of the San Rafael Police Department that officers will attach the hobble to the handcuffs of subjects (commonly called "hog-tying") only in circumstances where the subject cannot be safely restrained by any other reasonably available means. Subjects will remain restrained in this manner only for the minimum period necessary to assure the safety of officers and the subject. The hobble will be disconnected from the handcuffs as soon as other means to safely restrain the subject are available and/or the officer otherwise believes the initial justification for hog-tying no longer exists.



THE UNIVERSITY OF CHICAGO

DEPARTMENT OF CHEMISTRY

PHYSICAL CHEMISTRY

PROFESSOR OF CHEMISTRY

JOHN H. COOKE

1910-1911

LECTURE NOTES

THEORY OF THE ELECTROLYTIC CELL
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Pending issuance of a general order, officers of the San Rafael Police Department will follow these guidelines for application of the hog-tie as a means of maximum restraint:

1. Handcuff and hobble as soon as possible.
2. If maximum restraint is needed, use the hobble on the legs and attach it to the handcuffs in a manner that will prevent the subject from straightening his legs. (The hog-tie is effective once the subject's legs are bent at the knees to a degree that prevents extension).
3. Notify the Watch Commander as soon as the subject is under control. (Watch Commanders are to respond immediately to monitor the situation)
4. Get the subject off of their chest into a sitting position as soon as possible. If the sitting position is not possible for some reason, then lay the subject on his side so that breathing is easier.
5. Continually check for signs of distress, breathing problems, unconsciousness, or complaint of pain.
6. Seek immediate medical attention if any of the above are present or there is any doubt in your mind about the medical condition of the subject.
7. Transport either in an ambulance or paramedic unit. Subjects will not be transported in police cars. Use of the police van may be permitted if an ambulance or paramedic unit is not reasonably available. Subjects transported in a van while hog-tied must:
 - a. Be accompanied by a minimum of two officers in the back of the van. (this is necessary to assure the safety of the officers if the hog-tie has to be removed and facilitate CPR if the subject stops breathing)
 - b. Be monitored constantly by the transporting officers.
 - c. Have the hobble disconnected from the handcuffs immediately at the first signs of respiratory distress.
 - d. Seek immediate medical attention at the first sign of respiratory distress.
8. Document the use of the hog-tie in your report.



**SAN RAFAEL POLICE DEPARTMENT
TRAINING UNIT**

TRAINING BULLETIN

DATE: 11/14/97

TO: ALL S.R.P.D. POLICE PERSONNEL

FROM: MICHAEL CRONIN, CAPTAIN
S.R.P.D. TRAINING STAFF

RE: USE OF THE CAROTID RESTRAINT PROHIBITED

The San Rafael Police Department does not train officers in the proper application of the carotid restraint as a means of subduing subjects and therefore will not condone or approve its use in situations **other than those in which lethal force is justified**. The misuse of this technique has resulted in the death of subjects in situations that did not otherwise permit lethal force.

The carotid restraint technique and attempts to apply it or any technique(s) intended to render a subject unconscious, or to otherwise subdue the subject, by direct application of force to or around the neck or throat of a subject is prohibited.

This policy is not intended to restrict an officer from use of such techniques in situations where deadly force is justified.



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SAN RAFAEL POLICE DEPARTMENT TRAINING UNIT

DATE: 11/8/97

TO: TRAINING OFFICER
SAN ANSELMO POLICE DEPARTMENT

FROM: OFFICER JOHN COEN
TRAINING OFFICER / INSTRUCTOR

RE: IN-SERVICE TRAINING
OPEN INVITATION

The San Rafael Police Department is in the process of scheduling it's next training phase starting December 1, 1997. The training dates are attached to this memo. The training will be held at the Bullseye Range, 1281 Anderson Drive, San Rafael. As part of our training day, we have scheduled two courses that may be of some interest to you.

The first is a **two-hour lecture from PGE** on how to handle and recognize **downed power lines and electrical fires**. With winter approaching, we felt that this would be a good review for patrol personnel. The class time is from 0700-0900.***{ **Except for Dec. 1 class, which will be from 0800-1000** }.*** This class is offered free from PGE.

The second class is a **two-hour lecture on Domestic Violence**, put on by the Marin County District Attorneys Office. Deputy DA Pellie Anderson will put on the class. The class will be held from 1400-1600, again at the Bullseye Range. It will cover current laws and procedures used by the DAs office.

If you are interested in sending **one or all** of your personnel to **one or both** of these lectures, or you are interested in attending the **whole day of training**, please contact me at 485-3038. The class can accommodate up to **three officers per lecture or per class** from your department, in addition to our personnel. Total number of classes will be eight. I have spoken with both PGE and the DAs office, and they both look forward to having you attend these lectures if time permits. If these two topics for training are of interest to you, or the full training day, please let me know. If you have any questions, please call.

Again:

0700-0900	Lecture from PGE on handling and recognizing Downed Power lines and Electrical fires.
1400-1600	Lecture on Domestic Violence from the Marin DAs office.

Thank You !!!



THE HISTORY OF THE CITY OF BOSTON

FROM THE FIRST SETTLEMENT
TO THE PRESENT TIME

BY
JOHN H. COLEMAN

VOLUME I
1630-1700



CITY OF



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SAN RAFAEL POLICE DEPARTMENT TRAINING UNIT

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SAN RAFAEL POLICE DEPARTMENT TRAINING UNIT

DATE: 11/8/97

TO: TRAINING OFFICER
ROSS POLICE DEPARTMENT

FROM: OFFICER JOHN COEN
TRAINING OFFICER / INSTRUCTOR

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